

The Parochial Church Council  
of the  
Ecclesiastical Parish  
of  
St. Leonard's Lexden

**Annual Report  
and  
Financial Statements  
for the year ending 31<sup>st</sup> December 2019**

**Priest in Charge**

The Rev'd Matthew Simpkins,  
2 Wroxham Close,  
Colchester,  
CO3 3RQ

**Parish Office**

St Leonard's Church,  
Lexden Road,  
Colchester,  
CO3 4BL

Registered Charity number 1128302

### **Administrative information**

The parish of St Leonard's, Lexden is part of the Diocese of Chelmsford, within the Church of England. The correspondence address is St Leonard's Church, Lexden Road, Colchester, CO3 4BL. The PCC is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2017 and 2020). The charity number is 1128302.

### **Aims and purposes**

The Parochial Church Council (PCC) of St Leonard's, Lexden is responsible for co-operating with the Priest in Charge, the Rev'd Matthew Simpkins, in promoting within the ecclesiastical parish the whole mission of the Church. The PCC is specifically responsible for the church building and the church hall, and manages the day to day life of the buildings and congregation. The PCC employs a Parish Administrator. The parish serves a population of 6,445 and is mainly residential with four care/nursing homes, four schools, and some retail outlets.

### **Objectives and activities**

We put Jesus at the centre of everything that we do; we try to be a force for good in the world and we believe nothing is impossible with God. Our vision is to serve the community, to proclaim and teach the Gospel through worship and prayer and to be a welcoming and inclusive church where anyone and everyone can feel welcome and accepted. This PCC is committed to living out our faith, both corporately and individually, in ways which serve the local community practically and pastorally.

## **REVIEW OF THE YEAR**

### **Mission and evangelism**

We believe that every member of St Leonard's contributes to mission and evangelism and we nurture and support them in this. Church members continue to be actively involved across Lexden and Colchester through their everyday lives as well as initiatives such as Colchester CAP Debt Centre, Colchester Foodbank, the Soup Run and school governance.

The PCC is committed to supporting mission to young people in the parish. We have an active Junior Church at each Parish Eucharist. The youth group, OMG+, now meets monthly, and in July devised and led an act of worship. The group slept rough in the church for the Advent Sleep Out Challenge in December and, with the Cubs, raised £1636.22 for the Church Urban Fund. All-Age Eucharists happen on the first Sunday of the month: young people take active roles in this service. A number of young people are involved in the serving team, some of whom are now authorized to administer the chalice. Messy Church met for worship six times during the year, including one baptism; many of those attending this fresh expression are not regular members of other congregations and this forms a significant part of our outreach and is our second best attended regular act of worship. Our weekly Toddler Group is popular with the community of Lexden and beyond, and is of substantial missional importance, attracting many from beyond the church. This group holds services at major festivals (at Christmas 24 people attended), and also connects people with our other activities such as Messy Church and Junior Church. The ministry team is actively involved in all four of the parish's schools through assemblies, visits, and carol services (to which we welcomed 742 people this Christmas). Members of the congregation serve as governors at two of these schools. Much of our youth work is facilitated by our Time for God volunteer youth worker, who continues to nurture important relationships with the uniformed groups (Scouts, etc.) who use our church hall. In the summer holidays we began an outreach Brick (Lego) Club. This quickly proved to be very popular as is regular attracting over 30 children and young people, around 50% have not visited the church before. This has continued on Tuesday during most school holidays.

Our buildings are used by local community groups for gatherings, rehearsals, concerts, carol services and other events. We hosted 8 regular groups during 2019 and this forms a key aspect of our community engagement. In partnership with the ecumenical Colchester CAP Debt Centre, a CAP Life Skills course began in September, run by members of our congregation in the church. This course is set to expand further in 2020. A Bereavement

Support Group began and is doing valuable work in building on our funeral ministry and reaching into the community.

The Summer Fete and Christmas Bazaar were both well-attended community events. St Leonard's is one of the few public buildings in Lexden and these gatherings are important both for community life and the mission of the Church. Regular coffee mornings were held across the parish and in church. Five 'friendship' lunches were held during 2019 with 35-40 people attending each one. To the monthly Men's Breakfast, which attracts between 18 and 25 individuals, has been added a Women's Breakfast since September with a similar attendance. Lent courses, a seekers' course, and a parish away day were run to nurture discipleship. Mothers' Union held their last meeting in December and has been transformed into a new fellowship group, CAMEO. Groups affiliated to St Leonard's, Lexden Ladies and Bridge Club continued to provide opportunity for fellowship and community. The Parish Away Day in May was attended by 30 parishioners and a parish picnic was held in July in Spring Lane Park.

Other charitable service to the wider community involved church members in, and fundraising for, Colchester Food Bank, Colchester CAP Debt Centre, Christian Aid, Colchester Soup Run, Children's Society, Sheepfold Centre, Fresh Beginnings, Beacon House, Church Urban Fund, the Seafarers' Centre in Felixstowe, Operation Christmas Child, MacMillan Cancer Care, and the Newwhythe parents and baby unit. The PCC aims to give a proportion of income to charities, donating more than £12,500 in 2019. Other collections and fundraising from church members totalled roughly £7,600 during 2019 for charities including the Church Urban Fund, Colchester CAP Debt Centre, the Children's Society, Christian Aid, and MacMillan.

St Leonard's also reaches out through its website, a monthly magazine (which welcomed a new editor in November), and by delivering cards to each residence in the parish at Easter and Christmas. Social media accounts on Facebook, Twitter, and Instagram, and the availability of Sunday sermons through Soundcloud further engages St Leonard's with its community and promotes the Church's mission.

During 2019 preliminary discussions began about forming a mission and ministry unit (MMU) with nearby parishes in the west of the Colchester Deanery. MMUs are not an additional layer of church governance nor a group or team ministry, but a collaborative grouping of parishes gathered to work for their mutual benefit and to enhance God's mission in their locality.

### **Worship and prayer**

The pattern of worship is shaped by the Priest in Charge in consultation with the PCC. We are committed to enabling worship which resources those who share in it to live lives of faithfulness and service, is welcoming and attractive to newcomers, and helps to make God known to those on the fringes of faith. We strive to offer a variety of inclusive, thoughtful and high-quality services. St Leonard's worship centres on the Eucharist, and we aim to provide engaging and relevant preaching and maintain a living tradition of choral music. Our worship draws people from beyond the parish.

The main act of worship is the Parish Eucharist each Sunday, with 8am Book of Common Prayer Holy Communion, and Evensong or a Eucharist for Wholeness and Healing in the evening. On the first Sunday of the month there is an All-Age Eucharist. There are Eucharists at 10am on Wednesday, and at 8am on Thursday (which is attended mainly by those on their way to work). Other acts of worship included monthly Eucharists for wholeness and healing, Candlelit Compline with reflections in Advent and Holy Week, a Taizé Service for Remembrance, and a service put together and run by the youth group: *Grow*.

Average Sunday attendance (counted in October and adjusted to reflect those who attend more than one service each week) was 125 adults with 11 children and young people. Average October attendance for individual services was 15 (Sunday 8am), 99 (Sunday 9.45am), 20 (Sunday 6.30pm), 30 (Wednesday 10am), and 7 (Thursday 8am). Over 2019 the average attendance at our Messy Church services was 59 (including 28

children). There were 277 worshippers over the Easter weekend and 1429 over Christmas Eve and Christmas day. During 2019 there were 15 baptisms, 4 weddings and 26 funerals conducted either in church or at local crematoria. The provision of baptisms, weddings and funerals for the parish and community remains a critical aspect of the parish's mission, with new relationships being established and nurtured. Many of those families who approach us for baptism are not yet regular members of our congregations and we are delighted to be able to respond to their desire to bring new family members into the Church. We offer opportunity for further nurturing into the St Leonard's community through our many other activities and fresh expressions including Toddler Group, Messy Church, Friendship Lunches, Brick Club, and our annual Commemoration of the Departed. A full revision of the Electoral Roll took place in 2019 with 208 names on the roll at the end of 2019. St Leonard's presented 7 people for confirmation at Chelmsford Cathedral on the feast of Christ the King.

In June Rev'd Viv Mendham was ordained priest by Bishop Roger at St Leonard's. In September Maggie Whiteman and Jacquie Messinger were ordained deacons at Chelmsford Cathedral. Retired priest with PTO, the Rev'd Hugh Beavan, and Readers Emeriti with PTO, Pauline Jarvis and Rosemary Elden, continued to contribute to ministry at St Leonard's. During the summer the Priest-in-Charge received treatment for skin cancer and a number of visiting priests helped to provide cover.

### **Pastoral Care**

Much pastoral care within our congregation is informal and mutual. Our team of Pastoral Visitors supports a growing number of individuals in need or with mobility difficulties, and has been increasingly involved in offering home communion, and- with others- in visits and monthly services in our four local care homes. Regular pastoral visiting is usually organised by the Pastoral Co-ordinator, and overseen by the Priest in Charge, who also organises response to pastoral emergencies.

### **Buildings**

The church building remains structurally sound and in reasonably good order, a few jobs remain to be completed from the 2017 quinquennial report: rendering on some of the outside walls, replacing the lead gutters on the main chancel roof, and removal of a redundant chimney over the organ loft.

### **Deanery Synod**

Deanery Synod met three times during the year, with meetings hosted at Colchester St Stephen, Wormingford St Andrew, and Colchester St John. St Leonard's was represented on Deanery Synod by three lay representatives of our allocation of five lay representatives, and by four clergy representatives during 2019.

### **Safeguarding**

The care and protection of children, young people and adults involved in Church activities is the responsibility of everyone who participates in the life of the Church. At St Leonards we are committed to promoting a safer environment and culture, and supporting all those who come into our church. We ensure there is support for any member of the church who has particular responsibility related to children and vulnerable adults. The Parish Safeguarding policy is reviewed regularly and our Parish Safeguarding Officer ensures all those who need to have DBS checks are up to date, and that training for those who require this for their role is arranged. Safeguarding information is displayed in the hall and the church, and a safeguarding folder including the Parish Safeguarding Policy, the *Promoting a Safer Church* booklet and the *Parish Safeguarding Handbook* is available. As the above measures and ongoing practices and policies make clear, the PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

### **Financial review**

The annual accounts for 2019 record a total income of £163540, compared to £326,501 in 2018. The 2018 figure was inflated by a very large legacy, and a significant portion of 2019 income (18%) again included generous legacies. Income from regular giving, including stewardship promises and collections at services was

similar to the amount in 2018. Tax recovered from Gift Aid and the Gift Aid Small Donations Scheme (GASDS) was over £17000, down from £21000 in 2018. Tax recovery remains a substantial contribution to the total income. Fundraising activities further boosted income by over £6,000. Total expenditure was £171,375. This included our parish share to the diocese of £99,640 (plus an additional £500 donation agreed by the PCC). Projects in 2019 included enhancing the CCTV installation in church and internal redecoration of the church hall. Approx. £5000 covers our Youth Worker costs. On 31 December 2019, the principle balances were £229,945 in the general fund (excluding the £684,319 value of the church hall) and £ 256,149 in the restricted and endowment funds. Overall, the accounts show a deficit of £4275 against a budgeted deficit of £3,459.

**Structure, Governance and Management**

PCC members are elected and appointed according to the Church Representation Rules 2017. All members of our congregations are encouraged to register on the electoral roll and to participate in the annual elections. As of 31<sup>st</sup> December 2019 there were 208 names on the Electoral Roll. PCC members are responsible for all matters of general concern and importance to the parish, including decisions about its finances. The PCC met seven times in 2018. The PCC has a number of subcommittees (Standing Committee, Finance, Fabric and Hall, Mission and Outreach, and Children and Young Peoples’ Group) which report to the main Council for decisions and approval of major issues. The Priest in Charge and Churchwardens are ex-officio members of all committees.

During the year ending 31st December 2019 the following served on the Parochial Church Council:

Ex-Officio Members:

Priest-in-Charge	The Rev’d Matthew Simpkins
Assistant Curate	The Rev’d Vivien Mendham
Assistant Curate	The Rev’d Jacquie Messinger
Assistant Curate	The Rev’d Maggie Whiteman
Churchwarden	Mrs Esther Heptonstall
Churchwarden	Mr David Watkins
Parish Safeguarding Officer	Mrs Julie Hinchcliffe
Treasury Team	Mr Adrian Steward
	Mrs Clare Cleverdon
	Mr David Burrows
Representatives to Deanery Synod:	Mrs Margaret Smith
	Mrs Maureen Watkins
	Mrs Julie Hinchcliffe

Elected Members:

Miss Jan Buckley (Treasurer, until September 2019)	Mr Peter Hearsum
Mrs Judith Steele (Secretary)	Mr Chris Newton
Mrs Rebecca Nottage	Mrs Kathleen Scrimgeour
Mr Simon Eavery (until May 2019)	Mr Tim Knight
Mr Tom Scrimgeour	Mrs Christine Rose (from 2019 APCM)
Mrs Yvonne Romain	Mrs Mary Hanmer (from 2019 APCM)

The Standing Committee members are: Priest in Charge, Churchwardens, PCC Treasurer and Secretary.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. LEONARD'S, LEXDEN

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2019

	Notes	General Fund	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2019 £	TOTAL FUNDS 2018
<b>Incoming resources</b>						
<i>Voluntary income</i>	2a	112,047	28,657		<b>140,705</b>	295,736
<i>Activities for generating funds</i>	2b	13,470			<b>13,470</b>	15,925
<i>Income from Investments</i>	2c	3,569	39		<b>3,608</b>	5,498
<i>Church Activities</i>	2d	5,758			<b>5,758</b>	9,341
<b>Total incoming resources</b>		<b>134,844</b>	<b>28,696</b>		<b>163,540</b>	326,501
<b>Resources expended</b>						
<i>Costs of generating voluntary income</i>	3a	404			<b>404</b>	72
<i>Fund raising trading costs</i>	3b	4,067			<b>4,067</b>	5,893
<i>Church Activities</i>	3c	161,394	3,999		<b>165,393</b>	334,008
<i>Governance costs</i>		1,512			<b>1,512</b>	570
<b>Total resources expended</b>		<b>167,376</b>	<b>3,999</b>		<b>171,375</b>	340,543
<b>Net incoming/(outgoing) resources</b>		-32,532	24,697		<b>-7,835</b>	-14,042
Revaluation gains/losses on investments		-84	3,643		<b>3,559</b>	-297
<b>Net movement in funds</b>		<b>-32,616</b>	<b>28,340</b>		<b>-4,275</b>	-14,338
<i>Transfers between funds</i>	8					
<b>Net movement in funds</b>		<b>-32,616</b>	<b>28,340</b>		<b>-4,275</b>	<b>-14,338</b>
Total funds brought forward at 1 January 2019		946,879	217,550	10,258	<b>1,174,688</b>	1,189,026
<b>Total funds carried forward at 31 December 2019</b>		<b>914,264</b>	<b>245,891</b>	<b>10,258</b>	<b>1,170,413</b>	1,174,688

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. LEONARD'S, LEXDEN

BALANCE SHEET AS AT 31 DECEMBER 2019

	Notes	2019	2018
		£	£
<b>Fixed assets</b>			
Tangible fixed assets	5	684,319	684,319
Investments	6	23,434	19,875
<b>Total fixed assets</b>		<u>707,753</u>	704,194
<b>Current assets</b>			
Short term deposits		308,124	260,442
Debtors		6,856	7,688
Cash at bank and in hand		<u>162,658</u>	202,364
		477,638	470,494
<b>Liabilities</b>			
Agency collections		62	
Accounts payable		14,917	
<b>Total Liabilities</b>		14,979	
<b>Total assets</b>		1,170,413	1,174,688
<b>Parish Funds</b>			
Endowment funds	7		
	8	10,258	10,258
Restricted funds	8	245,891	217,550
Unrestricted funds	8	914,264	946,879
		<u>1,170,413</u>	1,174,688

Approved by the Parochial Church Council on ...Monday 16th March... 2020 and signed on its behalf by

**The Revd Matt Simpkins**  
Chairman

**Clare Cleverdon**  
Treasurer

The accompanying notes form a part of these financial statements.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. LEONARD'S, LEXDEN**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**1. Accounting policies**

**a Accounting convention**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

**b Parish funds**

Unrestricted funds are general funds which can be used for PCC ordinary purposes

Designated funds represent monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds are funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

**c Incoming resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when receivable. All incoming resources are accounted for gross.

**d Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation to the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**e Fixed assets**

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

Movable church furnishing held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2003 there is insufficient cost information available and therefore such assets are not valued in the accounts. Subsequently all expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off in the year in which they were incurred.

Investments are stated at market value at the balance sheet date.



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. LEONARD'S, LEXDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2019

2 Income & Endowments

	General Fund	Restricted Funds £	Endowment Funds £	FUNDS 2019 £	FUNDS 2018
<b>a Voluntary income</b>					
Planned giving	82,960			<b>82,960</b>	81,035
Collections at all services	6,793			<b>6,793</b>	6,335
Sundry donations and appeals giving through church boxes	597			<b>597</b>	1,347
Grants	20			<b>20</b>	
Stewardship Cheques					2,000
Other funds generated	1,025			<b>1,025</b>	
Income Tax recovered	2,472			<b>2,472</b>	1,103
Legacies	17,292			<b>17,292</b>	20,966
	890	28,657		<b>29,547</b>	182,950
	<u>112,047</u>	<u>28,657</u>		<b>140,705</b>	295,736
<b>b Activities for generating funds</b>					
Church Hall and Church rooms lettings	7,015			<b>7,015</b>	7,937
Fundraising events	6,454			<b>6,454</b>	7,988
	<u>13,470</u>			<b>13,470</b>	15,925
<b>c Investment income</b>					
Dividends and Interest	3,569	39		<b>3,608</b>	5,498
	<u>3,569</u>	<u>39</u>		<b>3,608</b>	<b>5,498</b>
<b>d Income from Church activities</b>					
Wedding and funerals fees	4,123			<b>4,123</b>	6,740
Refunds	24			<b>24</b>	144
Parish magazine (adverts)	783			<b>783</b>	1,102
Parish magazine (sales)	827			<b>827</b>	1,355
	<u>5,758</u>			<b>5,758</b>	9,341
<b>Total income &amp; Endowments</b>	<u><b>134,844</b></u>	<u><b>28,696</b></u>		<u><b>163,540</b></u>	326,501

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. LEONARD'S, LEXDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2019

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2019 £	Total funds 2018 £
<b>a Costs of generating voluntary income</b>					
Fees paid to fund raisers	404			404	
Stewardship costs					72
<b>b Fund raising trading costs</b>					
Church Hall running costs	3,534			3,534	3,426
Fund raising events:	533			533	2,467
	<b>4,067</b>			<b>4,067</b>	5,893
<b>c Church activities</b>					
Missionary and charitable giving:					
Overseas:					
Church Overseas	2,989			2,989	3,067
Relief & Development agencies	2,232			2,232	2,276
Home:					
Home missions	6,110			6,110	10,717
Secular charities	367			367	49
CAP Partnership	267			267	
	<b>11,964</b>			<b>11,964</b>	16,109
Ministry Costs:					
Diocesan Parish contribution	100,140			100,140	97,365
Other clergy costs	512			512	1,482
Church running expenses and administration:					
Church fabric and maintenance	31,495			31,495	41,415
	3,323	473		3,796	3,171
Upkeep of services	1,999			1,999	4,674
Training and Education	4,038			4,038	370
Mission & Outreach	393			393	315
Parish magazine & bookstall	3,060			3,060	1,516
Junior Church and Youth	2,368			2,368	4,425
Church Major Repairs - Structural					13,070
Church Major Repairs - Installation					1,700
Church Interior and Exterior Decorating					
Church Hall Major Repairs - Decoration	2,012			2,012	2,123
New Build - Church kitchen	90	3,526		3,616	146,273
Governance	1,512			1,512	570
<b>Total resources expended</b>	<b>167,376</b>	<b>3,999</b>		<b>171,375</b>	<b>340,542</b>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. LEONARD'S, LEX

NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2019

4 Staff costs

2019	2018
£	£
<u>13,574</u>	<u>13,999</u>

During the year the PCC made payments to a choir director, organists, cleaner and parish administrator; all part time. These amounts are included in the charge for "Church running and administration". See Note 3c on Page 9

5 Tangible fixed assets

Freehold land and buildings Total  
Fixed Assets

Cost or valuation	£	£
At 1 January 2019	684,319	<u>684,319</u>
At 31 December 2019	<u>684,319</u>	<u>684,319</u>
<b>Depreciation</b>		
At 1 January 2019	-	-
At 31 December 2019	<u>-</u>	<u>-</u>
<b>Net book amounts</b>		
<b>At 31 December 2019</b>	<u>684,319</u>	<u>684,319</u>
At 31 December 2018	<u>684,319</u>	<u>684,319</u>

The freehold land and buildings comprise the parish hall in Lexden Road, Colchester. For accounting purposes the historical cost of this property is unknown and was valued in March 2007 for insurance purposes at £684,319. The property has now been included in the accounts in order to comply with the Church Accounting Regulations 2006.

6 Investments

	Abbey National Santander £	Sir Percy Sanders Trust £	Total Investments £
Market value 1 January 2019	400	19,475	19,875
Gain (loss) on revaluation	(84)	3,643	3,559
Market value 31 December 2019	<u>316</u>	<u>23,118</u>	<u>23,434</u>

7 Parish Funds

Analysis of net assets by fund

	Unrestricted funds £	Restricted funds £	Endowment Funds £	Total funds 2019 £
Fixed assets for Church use	684,319			<u>684,319</u>
Investment fixed assets	316		10,258	<u>10,575</u>
Current assets	229,629	245,891		<u>475,519</u>
Total funds 31 December 2019	<u>914,264</u>	<u>245,891</u>	<u>10,258</u>	<u>1,170,413</u>

7a Current Assets - Debtors

Total debtors	<u>6,856</u>
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7b Liabilities - Agency accounts

	<u>62</u>
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7c Liabilities - Creditors

	<u>14,917</u>
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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. LEONARD'S, LEXDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2019

8 Statement of funds

	Bal b/fwd 1 Jan 2019	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2019
	£	£	£	£	£
<b>Unrestricted Fund</b>					
General Fund	258,688	130,917	-163,512	-84	226,010
<b>Designated funds</b>					
Hall Building	684,319				684,319
Church Hall	2,364	2,317	-1,804		2,877
Choir Robes	285				285
Parish Magazine	1,203	1,610	-2,061		752
Youth	20				20
<b>Restricted Fund</b>					
Fabric Fund	9,450	39	-473		9,016
NS&I Investment/ Papillon	2,375				2,375
ChurchWM - Bequest MB	186,250	28,657	-3,526		211,381
Sir Percy Sanders Church	9,738			1,821	11,559
Sir Percy Sanders C Yard	9,738			1,821	11,559
<b>Endowment Fund</b>					
Fabric Endowment	10,258				10,258
<b>Total funds</b>	<b>1,174,688</b>	<b>163,540</b>	<b>-171,375</b>	<b>3,559</b>	<b>1,170,413</b>

The Restricted Funds comprising the Fabric Fund, the Papillon Bequest and the Sir Percy Sanders Trust may only be expended on the specific object for which they are given.

The Endowment Fund is a permanent endowment which requires the income to be spent on the church fabric (See Note 1b - Page 7)

The Hall buildings have been separated from the General Fund to give a clearer indication of funds available for running the Parish.

# The Parochial Church Council of the Ecclesiastical Parish of St. Leonard's, Lexden

## Independent Examiner's Report to the Members of St Leonard's PCC Lexden

Year Ended 31st December 2019

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I report on the financial statements for the year ended 31st December 2019.

### Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the financial statements. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act, or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

PEYTON TYLER MEARS  
Chartered accountant  
Middleborough House  
16 Middleborough  
Colchester  
Essex  
CO1 1QT

*Peyton Tyler Mears*

7<sup>th</sup> April 2020.